



Wilmington College
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SATISFACTORY ACADEMIC PROGRESS (SAP) APPEAL FOR FINANCIAL AID

If you failed to achieve SAP because of an extenuating circumstance beyond your control and you wish to appeal a financial aid suspension status, you may complete this form. SAP appeal decisions will be sent to your Wilmington College email address within 14 business days from submission of completed appeal. **Note that all SAP appeal decisions are final and the submission of a SAP appeal does not guarantee reinstatement of financial aid eligibility.**

Student Name: _____ WC ID# _____

Indicate the semester you are appealing: _____ Fall 2026-2027 _____ Spring 2026-2027 _____ Summer 2026-2027

Indicate the reason for your appeal: _____ Cumulative GPA _____ Completion Rate _____ Maximum Timeframe

Submit Each of the Following Items:

Appeals will not be reviewed until all four items have been uploaded to your Financial Aid Self-Service Portal.

- 1: Provide a typed statement explaining the extenuating circumstances that contributed to your unsatisfactory academic progress during the term in which SAP was not met. Please be specific when explaining the reason(s) you are appealing. For example, how were the circumstances beyond your control or why you have exceeded the Maximum Timeframe for your goal?
- 2: Attach supporting documentation to substantiate your extenuating circumstance. Supporting documentation includes, but is not limited to, the following:

Medical Condition	Physician's or health care provider's statement confirming your medical condition and that he/she medically supports your decision to continue your enrollment.
Family Member Death	Copy of death certificate or obituary.
Accident	Copy of police report.
Military Service	Copy of official military orders.
Semester Elsewhere	Copy of official academic transcript from school attended.
Natural Disaster	A letter from FEMA or other agency documenting the situation.
- 3: Describe how your circumstances have changed and/or what steps you have taken to alleviate any obstacles. Indicate methods you have taken to improve your circumstances (i.e. meetings with your Academic Advisor, tutoring, testing, reducing course load, etc.). If you are appealing because of Maximum Timeframe, please explain why you need additional time to complete your goal.
- 4: Contact by phone the Associate Vice President of Academic Affairs, Angela Mitchell at 937-481-2211 to make an appointment and complete an Academic Plan. If approved, you must attach a copy of the agreed upon Academic Plan to this appeal form.

Certification: By submitting this appeal, I certify that the information is true and correct and I agree to the terms of the Wilmington College Financial Aid SAP Policy. My signature certifies that I understand that if offered financial aid, I must comply with all requests and regulations. I understand that I am responsible for any payment due if my appeal is not approved and I do not receive financial aid.

Student Signature: _____

Date: _____

APPEAL DEADLINE: August 12, 2026