



*Class of 2025*



# COMMENCEMENT PACKET



## Pre-Commencement Checklist

**Monday, March 24**

**Deadline to register for:**

- Grad Fair
- Senior Lunch
- Baccalaureate
- Commencement

**Deadline to submit:**  
special seating  
accommodations request

**Wednesday, April 2**

**Grad Fair**

10:30 – 4:00

McCoy Room

**Friday, April 11**

**Deadline to submit:**

Senior videos for  
Baccalaureate

**Wednesday, April 16**

**Pick up:**

Additional Commencement  
tickets

One Stop  
8:00 – 5:00

**Deadline to pick up:**  
April 30

**Sunday, April 27**

**Honors Convocation**

2:00

Hugh Heiland Theater  
Boyd Cultural Arts Center

**Monday, April 28**

**Lavendar Celebraion**

7:00

The Meeting House

**Thursday, May 1**

**Tyehimba Celebration**

6:30

Hugh Heiland Theater  
Boyd Cultural Arts Center

**Thursday, May 1**

**Deadline for:**

- Completion of Exit  
Loan Counseling
- Student accounts to  
be paid-in-full.

**Thursday, May 8**

**Zero Year Reunion**

4:00-6:00

Tin Cap Sugartree  
St.

# Commencement Weekend Activities and Information

## Friday, May 9

<b>Baccalaureate</b>	<b>Graduate Lunch</b>	<b>Commencement Rehearsal</b>	<b>Class Photo</b>
10:30 am	12:00 pm	approx. 2:00 pm	approx. 3:00 pm
Hugh Heiland Theater Boyd Cultural Arts Center	Top Pyle Center	Following lunch Hermann Court	Following rehearsal Outside Hermann Court

## Saturday, May 10

### Commencement Ceremony

Graduates report to Hugh Heiland Theater at 9:00 am

Processional begins at 10:15 am

Hermann Court

# Pre-Commencement Activities and Information

## Grad Fair- April 2

*Kick-off your senior season at Grad Fair! We want to celebrate YOU!*

At this event, you will be able to:

- Pick-up Commencement tickets. Bring your photo ID to receive your 8 commencement tickets.
- Pick up your cap and gown.
- Speak with representatives from Alumni Affairs, One Stop, and other campus departments.
- Purchase commencement announcements, class rings, and other WC alumni gear.

For those unable to attend Grad Fair:

- Caps and gowns may be picked up at the bookstore. Bring your photo ID.
- Commencement tickets can be picked up April 3 thru April 17 at One Stop.
  - If you are not able to go to One Stop, email One Stop at [sos@wilmington.edu](mailto:sos@wilmington.edu) and request to have your tickets mailed to you.
  - Students who want to request more tickets may do so at One Stop during the times listed above.

## Senior Video

*The Senior Video will be shown during the Baccalaureate.*

- All photos for the video must be received by **Friday, April 11**
- Submit photos to: <https://wilmingtoncollege.wufoo.com/forms/zu1xn8h13erorx/>
- Please note the following guidelines for photo submissions:
  - Limit 3 photos per person
  - Photos must be less than 10MB.
  - Send the original photo file. Photos pulled from social media will be used at the discretion of the media team based on resolution and quality.
  - The Office of Public Relations reserves the right to reject any photos.
  - Any questions, please contact [bekah.wall@wilmington.edu](mailto:bekah.wall@wilmington.edu)

**NOTE: Refer to the Calendar of Events for items in BLUE for other Pre-Commencement activities**

# Commencement Weekend Activities and Information

## Baccalaureate- May 9th

*This ceremony is a time for reflection and a chance to look back over your college years.*

- Attire for this event is business casual.
- Graduates will sign the rock after the ceremony.

## Commencement Rehearsal- May 9th

- A rehearsal for the ceremony will take place immediately following the Graduate Lunch.
- A panoramic class photo will be taken immediately following the rehearsal.

## Commencement Ceremony- May 10th

- **9:00 a.m. – Line up for Commencement procession – BCAC**
  - Please be on time!
  - Arrive dressed in your cap and gown.
  - Professional photographers will be available to take your photo.
- **10:15 a.m. – Procession to Hermann Court begins.**
  - No one will be permitted to enter Hermann Court during the processional.
- **10:30 a.m. – Commencement ceremony begins.**
- **12:30 p.m. – Commencement ceremony ends.**

**NOTE:** Refer to the Calendar of Events for items in **GREEN** for other Commencement Weekend activities

# Important Details and FAQs

## Special Accommodation Seating for Commencement

*Recognizing some of our guests, due to physical limitations, may require seating that avoids the need to navigate stairs, we have a designated area with limited space.*

*The Commencement ceremony will be held in Hermann Court, which offers stadium seating on one side (seats with backs) and bleacher seating on the other (seats with no backs). **There are no handrails ascending into either of these seating areas and the steps are steep.** Special Accommodation seats are reserved for individuals in wheelchairs or those who cannot easily navigate the stairs.*

### ➤ Securing tickets

- Students with a guest requiring special accommodation seating must complete an online form requesting a pass. Please use the following link to access the form: <https://wilmingtoncollege.wufoo.com/forms/z6w4foyl7yxc5v/>
- Due to limited space, we can only accommodate up to one special accommodation request per graduate and one companion to the individual needing special seating.
- Please note that guests in the special accommodation section will require **BOTH** an entry ticket (one of the 8 allotted to each graduate) AND a special accommodation seating pass.
- Requests for special accommodation must be received by **Monday, March 24**

### ➤ Special Accommodation Guest Drop-off/Parking

- For ground level access to seating, guests who will be in the Special Accommodations area should be dropped off behind Hermann Court.
- Commencement staff will be available to assist guests to their seats. All cars will need to be parked in the designated parking lots.

### ➤ Special Accommodation Seating Area

- We request an early arrival for our guests who will need to sit in the special accommodation seating area.
- Early arrival begins at 9:30 a.m. to ensure that all our guests will be seated by 10:15 a.m. when the processional starts.

➤ **Commencement Survey**

- Be on the lookout for an email asking you to complete a graduation survey from Career Services/Daniel McCamish. The message will be sent to your Wilmington College email address.

➤ **Student Loan Borrowers**

- Federal Direct loan borrowers must complete Exit Loan Counseling online at <https://studentaid.gov/exit-counseling>. You will select the *Log-In to Start* option next to your appropriate status (Undergraduate or Graduate Student).
- Institutional loan borrowers must contact Amy Robinson to review the rights and responsibilities in preparation of repaying your loan(s). Appointments can be scheduled by emailing [bursar@wilmington.edu](mailto:bursar@wilmington.edu)

➤ **Student Accounts**

- Student accounts must be paid in full by **May 1st**.
- Payments may be made online or by check at One Stop.

## FAQ's

- What should I wear besides my cap and gown?
- Commencement is a formal occasion and appropriate attire under your gown is required. For the ceremony, it is suggested you wear comfortable shoes (please, no flip flops) and men should wear pants (not shorts). Keep in mind that the gym is not air conditioned. Depending on the weather, it can get very hot in Hermann Court! Do not iron your gown, but please hang it up or steam it to remove creases before the ceremony.
- What can I bring to the ceremony?
- Do not bring anything that you can't carry in your pocket under your robe. There is no option for securing personal property during the ceremony. We strongly discourage carrying large items (e.g., balloons or bouquets).
- What about transcripts?
- One complimentary copy of your final transcript and your diploma will be mailed to your home address by late June for Spring graduates (provided your student account is clear with Student Accounts).
  - The approximate date for diplomas and transcripts to be mailed is June 15.

- What about lodging for my guests?
  - Below is a list of local hotels for guests who will be staying in Wilmington.
  - When you are making your reservation with the hotel, check to see if they are offering a discount for guests attending Commencement.
    - **The General Denver Hotel/Bed & Breakfast** – 81 W Main S, (937) 383-4141
    - **Hampton Inn & Suites** – 201 Holiday Drive, (937) 382-4400
    - **Holiday Inn Express** – 155 Holiday Drive, (937) 382-5858
    - **Roberts Centre Holiday Inn** – 123 Gano St.(Rt. 68 & I-71), (937) 283-3200
    - **TownePlace Suites by Marriott** – 175 Holiday Drive, (937)805-0420
    - **The Wilmington Inn** – 909 Fife Avenue, (937) 382-6000

If you have additional questions, please contact [commencement@wilmington.edu](mailto:commencement@wilmington.edu).