

**2022 Annual Security Report and  
Annual Fire Safety Report  
Wilmington College  
Submitted by  
Sigrid Solomon, VP, Chief Student Affairs Officer/Dean of Students**

## **Context of the Law**

As required by The Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act, or “Clery Act,” Wilmington College alerts students, faculty, and staff in a timely manner of crimes that pose a serious or continuing threat to the campus community. Depending upon the nature and location of the incident, Wilmington College may send a campus alert message to members of the community through email or by mobile devices (if they are enrolled in the campus alert system). In addition, any emergency alert that is sent to mobile devices is immediately posted on the College’s website at [www.wilmington.edu](http://www.wilmington.edu). Wilmington College prepares this Annual Security Report in compliance with the Clery Act (as noted above), the Higher Education Opportunity Act, the Campus SaVE Act (which is a reauthorization section included in the Violence Against Women Act). The Higher Education Act (HEA), as amended by the Higher Education Opportunity Act (HEOA). All of these acts and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act specify campus safety requirements for all Title IV institutions. These laws also include the requirements to post missing student notification policies, fire safety practices and data, and information about educational programming that promotes awareness of sexual assault, rape, acquaintance rape, dating violence, domestic violence and stalking. These disclosures are required in the Annual Security Report and Annual Fire Safety Report due October 18, 2023. Please note that this document is a response to data requested for the 2022 calendar year. The statistics are also collected via the Department of Education’s web-based Campus Safety and Security site located at <http://ope.ed.gov/security>.

## **Campus Security and Safety: A Shared Responsibility**

Located in a rural setting, Wilmington College has historically had a safe and secure environment. That is not to say that crimes and arrests do not occur because they do. However, acts that threaten one’s safety are not characteristic of this community. One of the significant reasons for this is the very nature and character of those that make up the college community: the students, faculty, and staff accept

responsibility for their own and others' safety and cooperate with campus security officers and residence hall staff, among others, in trying to protect persons and property. We recognize that in a close-knit community like ours, we should continue to rely on one another and to follow sound practices if we are to sustain a safe and secure campus environment. Students should be familiar with the Student Handbook and the Code of Conduct and abide by these precepts and regulations. They should also encourage other students to abide by the Code to enhance the quality of life on campus and to diminish the number of threats to safety involving students and others.

## **Awareness Programming**

As Wilmington College welcomed students back to campus in the fall of 2022, the Cleveland Rape Crisis Center delivered a presentation that focused on elements of sexual and interpersonal violence prevention including consent and bystander intervention. During this interactive seminar, students learned of the importance of practicing consent, setting healthy boundaries, and the effective strategies to safely intervene in the event they notice someone who may be in a potentially harmful or unsafe situation. Students were encouraged to step up and speak out by practicing intervention techniques and promoting a "culture of care" and respect.

Students were challenged to shift their mindset from being a passive bystander to an active "upstander", introduced to the 3-D intervention methods – *Direct*, *Distract* and *Delegate* and provided with the strategies and skills to boost their self-confidence when addressing an incidence of harassment or violence. Following the presentation, students engaged in facilitated small-group discussions to further explore their individual and collective responsibility in being "catalysts for change" and building a healthy, safe, and respectful campus community.

Started in October of 2020, we were fortunate to roll into another grant program sponsored by the Office of Violence against Women (OVW). The name of the program is E.P.I.C. Quakers and purpose is to implement and operate education programs for the prevention of domestic violence, dating violence, sexual assault, and stalking in the campus and surrounding community by empowering leaders, preventing violence, inspiring action, and intervention, and changing campus and community culture. Thus, E.P.I.C Quakers stands for Empower Prevention, Inspire Change.

In September of 2022, our OVW program and Student Affairs sponsored a Victim Services Panel. For the panel we had questions prepared based on suggestions of panel members, concerns that have come up throughout the previous school year, and topics that we wanted to make sure we covered with the professionals that do the work. There were opportunities for students to ask questions. The panel represented on-campus and off-campus resources that could be involved in sexual assault cases. This event provided an interactive component as Sensi Ben Kennedy talked about situational awareness, provided learning through games, and a self-defense demonstration. We had about 291 students attend

one of the sessions on Monday, September 19, 2022, from 5:45–7pm or Monday, September 19, 2022, from 7:15PM to 8:30PM.

### **Best Practices**

- The College provides educational programs that are aimed at preventing domestic violence, dating violence, sexual assault, and stalking. These programs include information about how to respond to these incidents.
- If a student or employee reports that he or she is a victim of domestic violence, dating violence, sexual assault, or stalking – regardless of where the offense occurred – he or she will be provided with a written explanation of his or her rights and options that the College can provide.
- As a matter of policy, the College prohibits retaliation by its officers, employees, or agents against a person who exercises his/her rights or responsibilities under any provision of the Campus SaVe Act.
- When issuing timely warnings as required by the Clery Act, the College withholds the names of victims due to confidentiality.
- The College updates and publishes conduct guidelines and procedures annually in the Student Handbook.

### **Policy on Sex Discrimination & Sexual Harassment**

Consistent with Wilmington College’s testimony, “I will respect the dignity of all persons,” Wilmington College (or the “College”) is committed to providing a learning, working, and living environment free of discrimination on the basis of sex, including discrimination on the basis of sex and gender by employees, students, or third parties.

Pursuant to Title IX of the Education Amendments of 1972 (Title IX), Wilmington College prohibits discrimination based on sex (including gender identity, gender expression, and sexual orientation) in its educational, extracurricular, athletic, or other programs or activities that it operates, or in the context of admissions or employment. Specifically, Title IX provides, “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”

Wilmington College considers sex and gender discrimination in all its forms, including sexual harassment, to be a serious offense. Consistent with Wilmington College's commitment to compliance with Title IX, the College will promptly and equitably respond to all reports and formal complaints under this Sex Discrimination & Sexual Harassment Policy (the "Policy") in order to end the conduct, prevent its recurrence, and address its effects on individuals and the community.

This Policy applies to sexual harassment in the College's education programs or activities— i.e., on campus or at locations or events, or under circumstances over which the College exercises substantial control over both the respondent and the context in which the sexual harassment occurs, and includes any building owned or controlled by a student organization that is officially recognized by the College. It applies to face-to-face encounters, social media, and other forms of electronic communication. This Policy applies to allegations of sexual harassment made against any person in the United States, including any member of the College community, by a member of the College community in connection with any education program or activity, including any person participating in or attempting to participate in the College's education programs or activities. Any person may report sex discrimination and sexual harassment in accordance with this Policy (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sexual harassment—i.e., the complainant). Any person participating in or attempting to participate in the College's education programs or activities may file a formal complaint of sexual harassment in accordance with this Policy. This Policy applies regardless of gender or sexual orientation, as complainants and respondents—i.e., the individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment—may be female, male, non-binary, straight, gay, lesbian, bisexual or transgendered students.<sup>1</sup> For example, both male and female students can be complainants of sexual harassment, and the complainant and respondent can be of the same sex.

#### **Definitions:**

- **Sex Discrimination:** Conduct that denies or limits an individual's ability to benefit from or fully participate in educational programs, activities, co-curricular programs including athletics, or employment opportunities because of an individual's sex, gender, gender identity, gender expression or sexual orientation, and discrimination based on an individual's pregnancy.
- **Sexual Harassment:** Sexual harassment is a form of sex discrimination and means conduct on the basis of sex that satisfies one or more of the following: a) An employee of the College conditioning the provision of an aid, benefit, or service of the College on an individual's participation in unwelcome sexual conduct—i.e., quid pro quo sexual harassment; b) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the

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<sup>1</sup> The terms complainant and respondent apply where a report has been made or formal complaint filed and include situations in which a parent or guardian has the legal right to act on behalf of the individual.

College's education program or activity; or c) Sexual assault, dating violence, domestic violence, or stalking.

- **Sexual Conduct:** Examples of sexual conduct include, but are not limited to: · Making sexual propositions or pressuring an individual for sexual favors; · Touching of a sexual nature; · Writing graffiti of a sexual nature; · Displaying or distributing sexually explicit drawings, pictures, or written materials; · Performing sexual gestures or touching oneself sexually in front of others; · Telling sexual or dirty jokes; · Spreading sexual rumors or rating other students as to sexual activity or performance; or · Circulating or showing e-mails or websites of a sexual nature.

- **Unwelcome Conduct v. Consent:** The "conditioning" or "bargain" proposed in quid pro quo harassment may be express or implied from the circumstances. The inquiry into whether sexual conduct is unwelcome does not equate to whether an individual consented to the sexual conduct. When a complainant acquiesces to unwelcome conduct to avoid potential negative consequences, such "consent" does not necessarily mean that the sexual conduct was not "unwelcome" or that quid pro quo harassment did not occur. Whether conduct is considered to be "unwelcome" is a subjective inquiry (i.e., whether the complainant viewed the conduct as unwelcome).

- **Consent:** For purposes of this Policy, consent is defined as the act of knowingly and willingly agreeing verbally or non-verbally to engage in sexual activity. An individual cannot consent if he/she/they a) Is incapacitated; b) Is impaired by any drug or intoxicant; c) Has been purposely compelled by force, including threats, intimidation, or coercion; d) Is unaware that the act is being committed; e) Is impaired because of a mental or physical condition; or f) Pursuant to Ohio law, is under the age of sixteen (16). Consent must exist throughout a sexual encounter and can be withdrawn at any time.

- **Incapacity:** Incapacity means a state in which rational or reasonable decision-making and the ability to consent is rendered impossible because of a person's temporary or permanent physical or mental impairment including, but not limited to, physical or mental impairment resulting from drugs or alcohol, disability, sleep, unconsciousness, involuntary physical restraint, or illness. a) An incapacitated person cannot give consent. b) Sexual activity with someone who one knows or should know to be incapacitated is not consented sexual activity and, therefore, is a violation of this policy. c) Incapacitation may result from taking "rape drugs." A rape drug is any drug intentionally used to incapacitate another victim to assist in the execution of drug facilitated sexual assault. Possession use and/or distribution of any so-called "rape drug" is prohibited and administering these drugs to another person is a violation of this policy. d) Being under the influence of alcohol or other drugs will not excuse behavior that violates this policy.

- **Force:** Force means the use of physical violence or physical imposition to gain sexual access, including the use of threat, intimidation (implied threats), or coercion to overcome a person's free will or resistance.

- **Threat or Intimidation:** Threat or intimidation mean actual or implied declarations to inflict physical or psychological harm, to cause damage, or to commit other hostile actions to obtain sexual activity from an unwilling participant.

- **Coercion:** Coercion means unreasonable pressure for sexual activity from an unwilling participant.
- **Severe, Pervasive, and Objectively Offensive:** Elements of severity, pervasiveness, and objective offensiveness are evaluated in light of the known circumstances and depend upon the facts of each situation and are determined from the perspective of a reasonable person standing in the shoes of the complainant. Whether conduct is so severe, pervasive, and objectively offensive depends upon the surrounding circumstances, expectations, and relationships, including, but not limited to, the ages, number, disability status, and positions of authority of the individuals involved, among other factors.
- **Sexual Assault:** Sexual assault is defined under the Clery Act as an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation ("UCR"). UCR defines a forcible sex offense as a sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent, and includes the following:
  - 3.3.1 Forcible rape – the carnal knowledge of a person, forcibly and/or against that person's will or not forcibly or against the person's will in instances where the victim is incapable of giving consent because of his/her/their temporary or permanent mental or physical incapacity.
  - 3.3.2 Forcible sodomy – oral or anal sexual intercourse with another person, forcibly and/or against that person's will or not forcibly or against the person's will in instances where the victim is incapable of giving consent because of his/her/their youth or because of his/her/their temporary or permanent mental or physical incapacity.
  - 3.3.3 Sexual assault with an object – to use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will or not forcibly or against the person's will in instances where the victim is incapable of giving consent because of his/her/their youth or because of his/her/their temporary or permanent mental or physical incapacity.
  - 3.3.4 Forcible fondling – the touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will or not forcibly or against the person's will in instances where the victim is incapable of giving consent because of his/her/their youth or because of his/her/their temporary or permanent mental or physical incapacity.
 UCR defines a nonforcible sex offense as unlawful, nonforcible sexual intercourse and includes the following:
  - 3.3.5 Incest – nonforcible sexual intercourse between two persons who are related to each other within the degrees wherein marriage is prohibited by law.
  - 3.3.6 Statutory rape – nonforcible sexual intercourse with a person who is under the statutory age of consent.
- **Dating Violence:** Dating Violence is defined under the Violence Against Women Act ("VAWA") as: a) Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim/survivor; and b) Where the existence of such a relationship shall be determined based on consideration of the following factors: i. the length of the relationship; ii. the type of relationship; and iii. the frequency of interaction between the persons involved in the relationship.
- **Domestic Violence:** Domestic violence is defined under VAWA as: a) Felony or misdemeanor crimes of violence committed: i. by a current or former spouse or intimate partner of the victim/survivor; ii. by a

person with whom the victim/survivor shares a child in common; iii. by a person who is cohabitating with or has cohabitated with the victim/survivor as a spouse or intimate partner; iv. by a person similarly situated to a spouse of the victim/survivor; v. by any other person against an adult or youth victim/survivor who is protected from that person's acts under the state's domestic or family violence laws.<sup>2</sup>

• **Stalking:** Stalking is defined under VAWA as: a) Engaging in a course of conduct, b) Directed at a specific person, c) That would cause a reasonable person to i. fear for his or her safety or the safety of others, or ii. to suffer substantial emotional distress. Stalking includes the concept of cyber-stalking, a particular form of stalking in which electronic media such as the internet, social networks, blogs, cell phones, texts, or other similar devices or forms of contact are used to pursue, harass, or to make unwelcome contact with another person in an unsolicited fashion.

### **Guidance on taking immediate action in cases of Sexual Misconduct**

- Tell a trusted person about the incident. You may contact Wilmington College Campus Security at 937-382-0100 and/or the College's Title IX Coordinator. You may also contact the Wilmington College Counseling Center at 937-481-2272 or 937-481-2509 (x272 or 509) or Health Services at 937-481-2217 (x217). Campus Safety and the Title IX Coordinator can provide immediate referral information, access to the College counselor on call, and/or investigation assistance.
- In the event that a sex offense (including sexual assault or stalking) has occurred, do everything possible to preserve evidence by making certain that the crime scene is not disturbed. (The decision to press charges does not have to be made at this time. However, following these procedures will help preserve this option for the future and will help in obtaining a protective order, if necessary.) Survivors should not bathe, urinate, douche, brush teeth, or drink liquids. Clothes should not be changed; all the original clothing should be taken to the hospital in a paper bag. (Plastic bags damage evidence.)
- When necessary, seek immediate medical attention at an area hospital and take a full change of clothing, including shoes, for use after a medical examination.
- In addition to the above College resources, there are also independent resources available to victims of sexual assault. The Alternatives to Violence Center serves any person who is a survivor of sexual assault, including providing court advocacy, counseling, support groups, temporary shelter, education, and a 24-hour crisis line. The Center is located at 32 East Sugartree Street, Wilmington, OH 45177. The telephone number for the Center is (937) 383-3285 and the crisis line number is (888) 816-1146.

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<sup>2</sup> See Ohio Revised Code 2919.25 and Ohio Revised Code 3113.31 for the state law definition of Domestic Violence.

- Though the College will undertake its own investigation of any report of sexual misconduct, you may also: (1) notify proper law enforcement authorities, including the Wilmington Police Department; (2) Be assisted by campus authorities in notifying law enforcement; or (3) Decline to notify such authorities.

### **Title IX Coordinator:**

The Title IX Coordinator is the designated agent of the College with primary responsibility for receiving reports and formal complaints of sexual harassment, signing formal complaints, and generally coordinating the College's compliance with Title IX. The Title IX Coordinator's responsibilities include overseeing the College's response to reports and formal complaints of sexual harassment, including supportive measures, as well as overseeing the College's documentation and recordkeeping set forth in Section 7.0. The Title IX coordinator provides educational materials and training on Title IX, and generally provides guidance and ensures a fair process for individuals involved in Title IX complaints. Below is the contact information for the Title IX Coordinator during the 2022 calendar year:

Libby Hayes, Sr. Director of Human Resources and Title IX Coordinator, 1870 Quaker Way Pyle Center Box 1187, Wilmington, Ohio 45177 Tel: (937) 481-2282 (Ext. 270) E-mail: [libby\\_hayes@wilmington.edu](mailto:libby_hayes@wilmington.edu)

If the Title IX Coordinator had a conflict of interest in handling or was otherwise unable to handle the Title IX matter at issue, the Director of Career Services would act as the Alternate Title IX Coordinator for that matter. Below was the contact information for the Alternate Title IX Coordinator:

Nina Talley, Director of Career Services, 1870 Quaker Way, Pyle Center Box 1306 Wilmington, Ohio 45177 Tel: (937) 481-2299 (Ext. 299) E-mail: [nina.l.talley@wilmington.edu](mailto:nina.l.talley@wilmington.edu)

*Please note, these roles are currently occupied by different staff members:*

Nathan Flack, Student Resource Center Manager and Title IX Coordinator, 1870 Quaker Way Pyle Center Box 1253, Wilmington, Ohio 45177 Tel: (937) 481-2208 (Ext. 208) E-mail: [nathan.flack@wilmington.edu](mailto:nathan.flack@wilmington.edu)

### **Sources Who Can Offer Complete Confidentiality**

- **Professional Counselor.** A professional counselor is an individual employed or contacted by the College who is responsible for providing mental health counseling to members of the College's community and acting within the scope of his or her license or certification. This includes professional counselors at the Wilmington College Health and Wellness Center, which can be reached at 937-481-2272 (x272).
- **Pastoral Counselor.** A pastoral counselor is an individual associated with a religious order or denomination and recognized as someone who provides confidential counseling by such religious order or



denomination. This person must function within the scope of that recognition in order to keep confidentiality.

- **Survivor Advocate.** A survivor advocate is an individual employed or contracted with the College's Victim Services, S.A.F.E, including those individuals employed or contracted with the College through the Office on Violence Against Women (OVW) grant program.
- **Doctors and Nurses.** A doctor or nurse is an individual employed or contracted by the College who is responsible for providing medical health services to members of the College's community and acting within the scope of his or her license or certification. This includes doctors and nurses at the Wilmington College Health Center, which can be reached at 937-481-2217 (x217).

### **Access to Campus Facilities and Security Policies**

Students, faculty, staff, and other employees of Wilmington College have access to academic, administrative, and recreational facilities on campus. Access to residence halls is limited primarily to students and their guests. Guests may visit residents in student's rooms or lounges in accordance with the visitation policy. The general public is welcome to attend most cultural and sports events, unless otherwise stipulated. However, the general public does not have access to the campus or college facilities on a regular, routine basis. Exceptions are made for specified community service programs and public relations purposes. The College reserves the right to ask anyone with offensive behavior to leave the property.

The Physical Plant Department maintains campus physical facilities with sensitivity to safety, for example, proper maintenance of campus lighting on walkways and in parking lots, trimming of shrubbery, etc.

The outside doors of the residence halls are locked and should not be propped open. Each residence hall room has a door lock, and students are encouraged to keep their room keys on their person and to lock their room doors at night and at all other times when the room is not occupied. The Code of Conduct works well, but with guests often present, especially on weekends, the residence halls become much more public. Thus, good judgment is encouraged. Students should take common sense precautions to protect their personal property, such as marking stereos, cameras, televisions, computers, and the like. In addition, valuables left in a car should be locked in the trunk, if applicable, and the motor vehicle itself should be locked when parked. During holiday periods students are expected to secure their own belongings by locking room doors and windows when the room is vacated and by taking valuable items with them for the holiday. Students are urged to report to Campus Safety officers or other personnel, as appropriate, any suspicious-looking individuals whom they believe do not belong in their residence halls or other College buildings and any troubling, unusual incidents in or around residence halls or elsewhere on campus. It is the policy of this College to disclose to victims of violent crime the results of any disciplinary actions taken against those who violate the Code of Conduct in this context.

## **CAMPUS SAFETY, 578 Withrow Circle (basement level)- 24/7 - (937) 382-0100**

For the protection of all students, the Campus Safety Office maintains written records of persons found in academic buildings after scheduled lockup times, as well as reports and, at times, photographs of incidents involving violations of law or College regulations in which a Campus Safety officer is involved or receives a report. Violations should be reported to the Campus Safety Office as well as to outside law agencies when appropriate. An outside law enforcement agency will be contacted in cases involving a need for direct confrontation of law offenders or when health or property is threatened.

Whether a Wilmington College parking permit is purchased or not, all vehicles parked on campus property must be registered with the College. Parking regulations, including non-registration of vehicles, will be enforced by Campus Safety. These regulations and their associated fines can be found in the Student Handbook.

### **Alcohol Policy**

It is the College's intention to provide a nurturing environment that fosters student development and autonomy. This can best be accomplished by providing latitude for individual choice with regard to personal use of alcohol. However, that freedom of choice exists with the understanding that students will comply with federal and state law and College policies, take full responsibility for their conduct, and ensure that their behavior does not impinge upon the rights and needs of others. Freedom of choice also requires knowledge of the impact of alcohol abuse on one's health.

The Drug-Free Schools and Communities Act-The Drug-Free Schools and Communities Act requires each institution of higher education to certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. Failure to comply can result in the loss of funds and any other form of financial assistance under any Federal program, including participation in any federally funded or guaranteed student loan program. The Drug-Free Schools and Communities Act further requires the College to inform faculty, students, and staff about:

- the College's standards of conduct regarding alcohol use and the sanctions that may be imposed on students who violate these standards;
- applicable legal sanctions under local, state, and federal laws for the unlawful possession, use, or distribution of illicit drugs and alcohol;
- the health risks associated with the use of illicit drug and the abuse of alcohol; and
- available counseling, treatment, or rehabilitation or re-entry programs in place that address substance abuse.

Wilmington College has a variety of prevention and education alternatives available to students, as well as sanctions designed to assist individuals determined to reduce alcohol or other substance abuse problems. Initial screening/assessment interactions and initial counseling sessions are available both on a voluntary

basis and through the alcohol policy's sanctioning process. However, the most effective means of addressing positive change is the willingness of members of the community who know and care for each other to face issues such as these and address concerns, values, and expectations to one another. Anyone experiencing problems with their own or someone else's use of alcohol should consult available resources, both on campus and in the local area. Screening, evaluation, and intervention for any student using drugs or impacted by another's drug use is available on a free and confidential basis in the Wilmington College Counseling Office. Evaluations are non-judgmental, with the primary concern being to help each student make their own responsible, healthy choices. Phone numbers are listed below, and printed information is available in the Student Health Center. On Campus: · Director of Health Services – (937) 481-2217 · Director of Counseling Services – (937) 481-2272 · Campus Safety – (937) 382-0100 · Housing and Residence Life – (937) 481-2312 Wilmington and Clinton County: · Mental Health and Recovery Center of Warren and Clinton Counties – (513) 695-1695 · 24/7 Crisis Help: If you or someone you know is in a mental health and/or alcohol/drug crisis, please call the crisis hot line 1-877-695-6333 or text "4hope" to 741741. · Mental Health and Recovery Center of Clinton County – (937) 383-4441 · Wilmington Police – (937) 382-3833 · Clinton County Sheriff – (937) 382-1611 · State Highway Patrol – (937) 382-2551.

## Drug Policy

As an academic community, Wilmington College is committed to providing an environment in which learning, and scholarship can flourish. The possession or use of illegal drugs, or the abuse of those which may otherwise be legally possessed, seriously affects the College's environment, as well as the individual potential of our students. The College enforces all applicable federal, state, and local laws and College policies.

Prohibition of Illicit Drugs Wilmington College prohibits the unlawful use, possession, sale, manufacture, or distribution of illicit drugs on College property and as part of any College activity. Students must comply fully with all federal, state, and municipal regulations regarding the use, cultivation, manufacture, sale, distribution, and/or possession of drugs or controlled substances. In addition, the misuse of substances which present physical or psychological hazards to individuals is prohibited.

Violations of the Drug Policy include but are not limited to: · Knowing possession of drug paraphernalia. · Misuse of prescription drugs or over-the-counter medications. · The use, cultivation, manufacture, sale, distribution, and/or possession of drugs or controlled substances in violation of federal, state, or municipal laws is prohibited by the College and is not permitted in the residence halls or on any College property. · Failure to report the use, cultivation, manufacture, sale, distribution, and/or possession of illegal substances on any College property to a College official. · Being knowingly present during the use

of illegal drugs or the misuse of prescription drugs, over-the-counter medications, or other substances which present physical or psychological hazards to individuals.

### Missing Student Notification Policy and Procedures

When students first enroll, they complete data sheet so that quick notification can be made to primary and/or secondary contacts in the event of an emergency. It is the student's responsibility to update this information when changes occur. This data sheet allows student to identify an initial contact for the College. In the event that a student is determined to be missing, the College will notify the primary and/or secondary contact no later than 24 hours after the student is determined missing in accordance with our official notification procedures. If a current data sheet is not on file, the College will notify the parents documented in our records. In the event that the student is under 18 years of age, and not an emancipated individual, we are required to notify custodial parents or guardians within the same time frame.

Anyone who believes that a student is missing should report it immediately to Campus Safety. Details will be asked regarding the last time the student was seen, where the student was seen, and any communications that have been received. Campus personnel who may have information regarding this student will be contacted and asked to provide their last known contact with this student. If it is determined that no contact has been made with the student in question for more than 24 hours, Campus Safety will notify other appropriate law enforcement agencies immediately and request assistance in finding the missing student.

### **HOW TO GET HELP: Reporting Criminal Actions and/or Emergencies**

The Campus Safety Office is located at 578 Withrow Circle. It is the policy of the College to have campus safety personnel and/or other appropriate staff responds to any reported crime or emergency involving a threat to personal safety and security or to enlist the help of local police agencies or emergency services, such as the City of Wilmington Police Department, which can be reached by calling 911. For direct telephone access to the Campus Safety Office, dial 382-0100. Campus Safety Officers are on duty 24 hours per day.

Residence Life has professional staff on call 24 hours a day, If you feel threatened or have a safety or security concern and are unsure of what to do, your RA/CA—or any other RA/CA—can be of assistance in contacting these emergency personnel. Any member of the Student Affairs Staff is always willing to assist.

Where the nature of a problem is such that other support devices are required, such as counselors and health services professionals, Campus Safety officers or personnel in the VP, Chief Student Affairs Officer/Dean of Students' office will make the contacts, as deemed necessary. You are also urged to

report all acts of violence or crimes, including theft, to Campus Safety personnel, the VP, Chief Student Affairs Officer/Dean of Students, or members of his/her staff including the Housing & Residence Life Staff. All crimes must be reported no matter when they are discovered. Follow-up action will be taken to investigate each incident so that accurate records can be maintained.

It is well known that many acts of violence, including sexual abuse situations, occur when one or more of those involved have abused alcohol or other drugs and are under their influence. The possession and use of alcohol is prohibited in residence halls and public/common areas on campus. Caution is urged when one is in a setting where alcohol is present and those who do consume alcohol are reminded that they are expected to do so in a responsible manner consistent with the law.

Students receive educational information about alcohol through orientation for new students, programs in residence halls, and other special events conducted on campus.

### **Campus Security Procedures, Practices, and Prevention of Crimes**

From time to time, Campus Safety officers visit residence halls to talk with students about security procedures and concerns and to encourage crime prevention. Students and employees are regularly encouraged to be responsible for their own security and that of others.

Everyone should be aware that the College gives timely notice to the community when certain types of crimes are reported to campus authorities or local police agencies if such crimes are considered a threat to students and employees. These notices should be heeded, for, in practice, such a notice would be infrequent and should command special attention. Notice is made through the campus email system and by posting notices at strategic locations on campus.

### **Emergency Notification System (ENS)**

Our emergency notification system can send notifications instantly and simultaneously to all registered mobile phones and email addresses provided. These messages are sent as text messages to cell phones and any applicable charges from your carrier will apply. The College will, without delay, and considering the safety of the community determines the content of the communication and initiate the emergency alert system unless the notification will, in the professional judgment of responsible authorities, comprise efforts to assist victims or to contain, respond to or otherwise mitigate the emergency. The administrators responsible for alerting the community are members of the Safety and Emergency Response Committee. This group will confer to determine if a notification should be sent. Please note that the emergency notification will be tested at least once each semester.

Any member of the community who has concerns regarding campus safety should report those concerns to Campus Safety at 578 Withrow Circle, at 937-382-0100, or the VP, Chief Student Affairs Officer/Dean of Students Office in Pyle Center, Offices # 8 & 9, at extension 270/339, or Nate Flack, Student Resource Center Manager and Title IX Coordinator in 103 Robinson Communication Center, at extension 208.

## Annual Safety Data - 2022

Campus Crime Statistics Wilmington College compiles this data for its annual report as required by the Campus Security Act in accordance with definitions used in the FBI's Uniform Crime Reporting Program (UCR). The College must publish statistics on the following criminal and hate offenses that were reported to campus authorities during the periods indicated:

Crime Categories	On Campus			Residence Halls			Public Property			Non-Campus		
	2022	2021	2020	2022	2021	2020	2022	2021	2020	2022	2021	2020
<i>Criminal Offenses</i>												
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses – Forcible	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rape	1	0	0	0	0	0	0	0	1	0	0	2
Fondling	0	0	0	0	0	0	1	1	0	0	0	0
Sex Offenses – Non-Forcible												
• Incest	0	0	0	0	0	0	0	0	0	0	0	0
• Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	1	0	0	1	0	0	0	1	0	0
Burglary	1	0	3	0	0	2	0	0	0	0	0	1
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
<i>Hate Crimes</i>												
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0

Non-Forcible Sex Offenses												
• Incest	0	0	0	0	0	0	0	0	0	0	0	0
• Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism	0	0	0	0	0	0	0	0	0	0	0	0
<i>VAWA Offenses</i>												
Domestic Violence	0	0	0	0	0	0	1	1	0	0	0	0
Dating Violence	0	0	1	0	0	1	0	0	0	0	0	0
Stalking	1	0	2	1	0	2	0	0	0	0	0	0
<i>Arrests</i>												
Weapons: Carrying, Possessing, etc.	0	0	0	0	0	0	0	0	0	3	3	0
Drug Abuse Violations	1	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
<i>Disciplinary Actions</i>												
Weapons: Carrying, Possessing, etc.	0	1	0	0	1	0	0	0	0	0	0	0
Drug Abuse Violations	4	17	24	4	17	24	0	0	0	0	0	0

Liquor Law Violations	57	24	34	57	24	34	0	0	0	0	0	0
<i>Unfounded Crimes</i>												
Total Unfounded Crimes	0	0	0									

## Annual Fire Safety Data – 2022

This report is published by Wilmington College in compliance with the Higher Education Opportunity Act and applies to student housing at the College.

### Fire Safety Equipment and Statistics for On Campus Housing

Fire safety equipment is to be used only for the purpose for which it was designed. Misuse of or damage to fire safety equipment (i.e., fire alarms, fire extinguishers, smoke detectors, emergency exit doors and alarms, etc.) or failure to leave a building during a fire alarm or a fire drill will be considered a serious matter which will result in disciplinary action and possible legal action. Damaging, disassembling, or removing the battery from a smoke detector will result in an automatic \$25.00 fine and possible disciplinary action. The resident is responsible for testing the smoke detector in their living space and reporting malfunction to the Housing staff in writing. Setting off a false fire alarm or using a fire extinguisher for other reasons than to put out a fire endangers the lives of all occupants of a building. Persons committing such acts will be sanctioned to the full extent of the Student Code of Conduct and may be subject to legal action, including prosecution by off-campus authorities. All storage in a non-sprinkler facility should remain 24" from the ceiling. No items are permitted to hang from the ceiling. Decorative items may not be strung throughout the hallway without permission from the Director of Housing and Residence Life. Any permitted items must be removed within the time limit specified by the Director of Housing and Residence Life. Every building is equipped with a fire alarm system and smoke detectors are in every room. If the fire alarm should ring, everyone must vacate the area immediately according to the hall fire evacuation plan. No one may re-enter the building without the authorization of the Housing staff, Campus Safety or the Fire Department. Fire drills will be conducted once a year in every residence hall, in compliance with the Wilmington Fire Department. In addition, fire safety inspections will be conducted at least once a year by the Housing staff. The Housing staff may enter any room without prior notification to determine if a violation of fire safety policies exists. To afford residents easy egress from buildings in emergency situations, bicycles may not be kept in hallways, stairwells or public areas inside the residence halls.

The charts below indicate the fire safety equipment in each hall as well as fire statistics for the past three calendar years. (Please see table)



## Fire Incidents on Campus

Residence Hall	Fires			Deaths			Injuries			Damages		
	2022	2021	2020	2022	2021	2020	2022	2021	2020	2022	2021	2020
Austin	0	0	0	0	0	0	0	0	0	0	0	0
Pickett	0	0	0	0	0	0	0	0	0	0	0	0
Bailey	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0	0	0
Denver	0	0	0	0	0	0	0	0	0	0	0	0
Marble	0	0	0	0	0	0	0	0	0	0	0	0
Friends	0	0	0	0	0	0	0	0	0	0	0	0
Fife	0	0	0	0	0	0	0	0	0	0	0	0
Village	0	0	0	0	0	0	0	0	0	0	0	0
Commons	0	0	0	0	0	0	0	0	0	0	0	0
Delt House (764 Fife Avenue)	0	0	0	0	0	0	0	0	0	0	0	0
Lil Sis House (132 Quaker Way)	0	0	0	0	0	0	0	0	0	0	0	0
TKB House (180 Quaker Way)	0	0	0	0	0	0	0	0	0	0	0	0
Alpha Phi Kappa House (247 Linton Drive)	0	0	0	0	0	0	0	0	0	0	0	0
Eco-House male (246 Linton Drive)	0	0	0	0	0	0	0	0	0	0	0	0
Eco-House female (260 Linton Drive)	0	0	0	0	0	0	0	0	0	0	0	0
Lambda Chi Alpha House (122 Quaker Way)	0	0	0	0	0	0	0	0	0	0	0	0
DSL House (old BSI House 275 Linton Drive)	0	0	0	0	0	0	0	0	0	0	0	0
Wilmington Inn	N/A	0	0	N/A	0	0	N/A	0	0	N/A	0	0
Airbnb (3)	0	0	0	0	0	0	0	0	0	0	0	0

As indicated in the Fire Statistics chart above, there were no fires in the residence halls in 2022. Please note that Bailey Hall, 764 Fife Avenue, 247 Linton Drive, and 122 Quaker Way were all repurposed from student housing. While 132 Quaker Way, 246 Linton Drive, 260 Linton Drive were demolished in 2020. Due to COVID, we also added the Wilmington Inn and brought Fife Hall back online for quarantine, isolation, and additional single room spaces for students. We also used some local Airbnb's as graduate student residence.

## Fire Safety Inspections and Maintenance

Fire Safety Inspections are conducted quarterly by Housing and Residence Life Staff to coincide with arrival and departure of resident students. Fire systems and equipment are also inspected and serviced by Physical Plant and a fire protection system contractor, if needed. Any malfunction found is immediately scheduled for service or equipment replacement. A Fire Log and records of fire inspections and maintenance are kept in the VP, Chief Student Affairs Officer/Dean of Students Office in compliance with State and Federal regulations and are subject to inspection by Fire Safety Personnel.

## Reporting Fires

In the event of a fire, residents should dial 911 and immediately report a fire in the residence halls. If the fire is extinguished, the building should still be evacuated, and the fire reported to Campus Safety and Housing staff in order for safety inspections to be conducted.

## Fire Safety Education and Training

Professional staff and Resident Assistants are instructed in fire prevention policies, the use of fire extinguishers and evacuation procedures. Resident students are instructed by Resident Assistants and Professional staff during their first hall meeting at the College. Students are advised of the location of fire safety equipment, evacuation routes and fire prevention policies pertaining to their residence hall.

### *Safety Systems*

<i>Residence Hall</i>	<i>Monitored</i>	<i>Smoke Detectors</i>	<i>Pull Stations</i>	<i>Sprinkler Systems</i>	<i>Fire Extinguisher</i>
Austin	X	X	X		X
Pickett	X	X	X		X
Denver	X	X	X		X
Marble	X	X	X		X
Friends	X	X	X		X
Fife	X	X	X	X	X
Village	X	X	X		X
Commons	X	X	X		X
Delt House (764 Fife Avenue)	X	X	X		X
Lil Sis House (132 Quaker Way)	X	X	X		X
TKB House (180 Quaker Way)	X	X	X		X
Alpha Phi Kappa House (247 Linton Drive)	X	X	X		X
Eco-House male (246 Linton Drive)	X	X	X		X
Eco-House female (260 Linton Drive)	X	X	X		X
Lambda Chi Alpha House (122 Quaker Way)	X	X	X		X
DSL House (old BSI House 275 Linton Drive)	X	X	X		X
Wilmington Inn	X	X	X	X	X
Airbnb (3)	X	X			X

## Supervised Fire Drills

Fire drills are conducted once per semester in each residence hall by the Housing and Residence Life Office. Housing Staff and Resident Assistants activate fire alarm systems and evacuate buildings. Students are required to participate and evacuate during a drill. All students are to remain outside the building until college officials allow them to return.

## **Evacuation Policy and Procedures**

### Evacuation Procedure:

- 1) Alert other roommate(s) to the alarm.
- 2) Put on your shoes and coat. Take a wet towel.
- 3) Close your window. Leave blinds or draperies open.
- 4) Leave your room lights on.
- 5) Close the door but **DO NOT LOCK IT!**
- 6) Proceed calmly to the designated exit and leave the building.
- 7) Handicapped persons proceed to assigned areas.
- 8) Follow the general evacuation plan for the building.
- 9) Remain in assigned area until authorized to return to the building.
- 10) Remain calm. Do not panic or initiate panic.

### DO NOT:

- Use the elevators during an evacuation.
- Open door if the door or door handle feels hot.
- Attempt to save personal belongings.
- Tamper with fire safety equipment.
- Remain in the building during an alarm. Specific directions may be found on wall charts located on each floor. Please acquaint yourself with the evacuation plan.

Resident Assistants will provide students with the specific exit pathways and procedures for evacuating their residence hall. All students must evacuate a residence hall in the event of a fire alarm. Residents are advised of their assembly area for such events during orientation by their Resident Assistant. Residents may not re-enter their building until they are cleared to do so by proper authority. In the event that a building becomes uninhabitable due to any crisis, evacuated students will be temporarily relocated to another designated building.